

Notice of the Annual General Meeting
Students' Association of Red Deer College
Wednesday, October 30, 2019
The Far Side Bar & Grill @ 12:00 pm

- 1.0 Call to order**
- 1.1 Approval of Agenda**
- 1.2 Approval of 2018 Annual General Meeting Minutes (November 27, 2018)**
- 1.3 Executive Reports**
 - VP Community & Wellness – Jessica Hennelly
 - VP Operations – David P. Anderson
 - VP Academic – Esther Schilling
 - President – Brittany Lausen
- 1.4 New Business – Bylaw Amendments**
 - 1.4.1 Bylaw Amendment – Article VI, Section 6.4, Composition of Council
 - 1.4.2 Bylaw Amendment – Article VI, Section 6.5.2, Board of Governors Student Member Eligibility
 - 1.4.3 Bylaw Amendment – Article VI, Section 6.6.4, Board of Governors Student Member Duties and Responsibilities
 - 1.4.4 Bylaw Amendment – Article VII, Section 7.4, Executive Council Eligibility
 - 1.4.5 Bylaw Amendment – Article VII, Section 7.5.2, President Job Description
 - 1.4.6 Bylaw Amendment – Article XIII, Amending the Bylaws & Policies
- 1.5 Information**
 - 1.5.1 2018-2019 Annual Report to the Membership
- 1.6 Adjournment**

**Minutes of the Annual General Meeting
Students' Association of Red Deer College**

Tuesday, November 27, 2018
Far Side Bar & Grill @ 11:00am

Members Present:

Please see attached attendance sheets.

1.0 Call to Order

Meeting was called to order at 11:05am, chaired by Anne Marie Watson

The Students' Association of RDC recognizes that our campus is situated on Treaty 7 land, the traditional territory of the Blackfoot people. We honor the many First Nations from different Treaty areas and Metis people from many different communities that are served in this region. We honor the First Peoples who have lived here since time immemorial, and we give thanks for the land we cherish where Red Deer College is situated.

1.1 Approval of Agenda

18-19-01-G

C. Combs, L. Garbanewski

Motion: Approval of the agenda with the following amendment: New Business to precede Executive Reports.

CARRIED.

1.2 Approval of Spring General Meeting Minutes (March 7, 2018)

18-19-02-G

E. Schilling, K. Scholze

Motion: Approval of the Spring General Meeting Minutes from March 7, 2018 as written.

CARRIED.

1.3 New Business

1.3.1 Bylaw Amendment – Article VI, Section 6.6, Duties and Responsibilities of Council Members: Removed (iv) regarding school councils.

18-19-03-G

C. Combs, E. Schilling

Motion: Accept the recommended changes to Article VI as presented.

CARRIED.

1.3.2 Bylaw Amendment – Article VI, Section 6.7, Resignation or Removal of a Council Member: Alternate language.

18-19-04-G

K. Scholze, L. Garbanewski

Motion: Accept the recommended changes to Article VI as presented.

CARRIED.

- 1.3.3 Bylaw Amendment – Article VI, Section 6.9, Council Meetings: Added clarity to last sentence.

18-19-05-G

K. Scholze, L. Garbanewski

Motion: Accept the recommended changes to Article VI as presented.

CARRIED.

- 1.3.4 Bylaw Amendment – Article VII, Section 7.5, Executive Job Descriptions: Added #6 regarding student group officers/executives

18-19-06-G

E. Schilling, L. Garbanewski

Motion: Accept the recommended changes to Article VII as presented.

CARRIED.

- 1.3.5 Bylaw Amendment – Article VII, Section 7.6, Resignations or Removal of Elected Executive Council Members: Alternate language.

18-19-07-G

L. Garbanewski, B. Lausen

Motion: Accept the recommended changes to Article VII as presented.

CARRIED.

18-19-08-G

K. Scholze, L. Garbanewski

Motion: Rescind Association Bylaws dated March 7, 2018, and adopt the November 27, 2018 Association Bylaws in their entirety.

CARRIED.

18-19-09-G

B. Lausen, L. Garbanewski

Motion: By virtue of Membership's adoption of the November 27, 2018 Association Bylaws, all associated Policies related to Bylaw amendments are thereby amended and ratified.

CARRIED.

1.4 Executive Reports

C. Combs, President, E. Schilling, VP Academic, and B. Lausen, VP Community & Wellness provided verbal reports.

18-19-10-G

T. Tunke, L. Garbanewski

Motion: Accept the Executive Reports as presented.
CARRIED.

1.5 **Information**

18-19-11-G

L. Garbanewski, E. Schilling

Motion: Accept the following release as information:

1.5.1 – 2017-2018 Annual Report to the Membership

1.6 **Adjournment**

18-19-11-G

E. Schilling, T. Tunke

Motion: Adjourn at 11:38am.

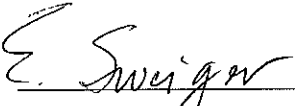
CARRIED.



Chaise Combs, President



Anne Marie Watson, Chairperson



Elizabeth Sweiger, Executive Director

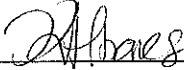



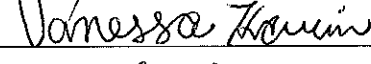




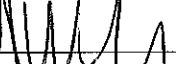
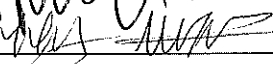

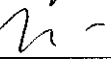
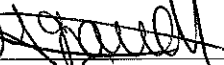
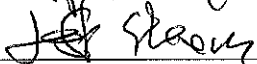
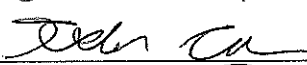





Janelle Grue, Secretary

Students' Association of Red Deer College

Annual General Meeting

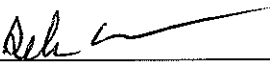

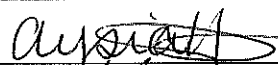
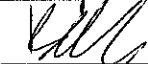

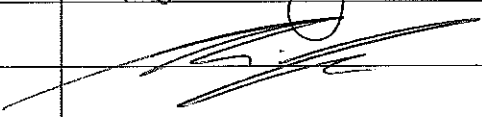
Tuesday, November 27, 2018 11:00am Far Side Bar Grill

	Name (print)	Signature	Student ID #
1	Kimberly Albanes		000313189
2	Danielle Henderson	Danielle Henderson	000337211
3	Melissa Carrick		000285713
4	Ashley Babcock		000337678
5	Shelby Kreil		000334510
6	Vanessa Korin		000338658
7	Grace Sporec		335957
8	Erin Bahry		000328185
9	Troy McKeage		000331460
10	LAUREN BRAGER		000327894
11	Asher Williams		000313310
12	Avery Warner		000329246
13	Pat Holloway	Pat Holloway	000299232
14	Kate Townsend		000336520
15	Marshall Wilson		000336058
16	Gavin Boudry		000238391
17	Jeff Stevens		000326265
18	Tyren Chesson		000247826
19	Rachel Srethun		000276054
20	Madison Hruska		000327972
21	Nicole Duboi		000307261
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Students' Association of Red Deer College

Annual General Meeting

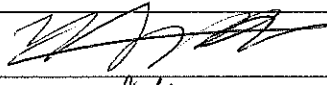

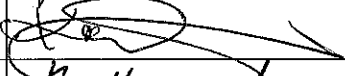
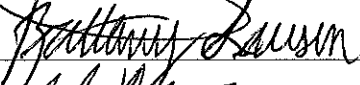

Tuesday, November 27, 2018 11:00am Far Side Bar Grill

	Name (print)	Signature	Student ID #
1	Selena McConnell		000290507
2	Logan Garbanewski		000337545
3	Aysia Hetherington		000330371
4	Kendra Sreben		000328701
5	Esther Schilling		000316755
6	Chrise Combs		000321567
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Students' Association of Red Deer College

Annual General Meeting

Tuesday, November 27, 2018 11:00am Far Side Bar Grill

	Name (print)	Signature	Student ID #
1	J. Hansen) Mc. Lottell		323 329 653
2	Eder Little		026 830
3	KASSANOVA		000313410
4	Brittany Lausen		000309771
5	Tiffany Tunke		000330626
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**President's Midterm Report
November 27, 2018**

Executive Summary

Having been involved in student leadership in some capacity or another for two and half years now, I have seen many highs and many lows. I can honestly say that this year has been filled with a lot of highs. Over the summer, Executive Council attended a number of training sessions related to governance, legal responsibilities, public relations, and fiduciary duties. Additionally, we also attended two separate Council onboarding sessions after our General and By-elections. I am absolutely thrilled to be representing Red Deer College during the upcoming 2019 Canada Winter Games, in which we will be attentive to the needs of our members while participating in the events and taking pride in our institution, city, province and country. Executive Council and I also attended a number of conferences this summer, such as the Alberta Student Leadership Conference (ASLC), ASEC's initial conference in which we elected a Board of Directors, and the 2018 Wellness Summit. Each conference provided invaluable experience to network with and learn from our peers across the province.

President's Goals

Goal	Desired Outcomes	Timeline	Deliverables as of November 2018
Effectively represent students leading up to and during the 2019 Canada Winter Games	No students are negatively impacted academically or otherwise by the Games.	This will be ongoing leading up to, during, and after the games.	I've had several meetings with the Director of Ancillary Services and the Residence Operations Coordinator to talk logistics and numbers. We've had monthly meetings with members of Senior Admin and Marketing & Communications
Address party policies regarding Students' Associations.	Student's Associations continue to have the capacity to provide effective political representation and essential services.	To be addressed before the next provincial election and before all parties have released their official election platforms.	I and other members of ASEC have had meetings with the NDP, UCP, Alberta Party, Liberals, and Freedom Conservative Party demonstrating value.
Ensure that students are represented in the transition to University from an operations	Students have meaningful input into the overall direction of their institution.	Ongoing until university status is officially granted. Estimated to be a three – five-year	Meetings w/ Associate Vice President Academic University Transition Torben



perspective.	A consistent Students' Association presence in meetings related to transition.	process.	Anderson. Ongoing meetings with Senior Administration.
Make Post-secondary Education accessible & affordable.	The cost of education at Red Deer College remains relatively and reasonably affordable with no foreseeable drastic hikes in tuition or fees.	Ongoing.	The introduction of Bill 19 An Act to Improve the Affordability and Accessibility of Post-secondary Education into the Legislative Assembly. Ongoing discussions with the City of Red Deer regarding a year-long transit pass for RDC students. Ongoing discussions with the Student Connect Centre and Community Relations regarding increasing access to scholarships, grants, bursaries, etc.
Acknowledge donations and contributions to the SA on a personal level.	The Students' Association continues foster good relations with our various partners in the College and broader community.	Ongoing.	Met with the President of CUPE and other donors to personally accept donations to our student food bank and acknowledged their contribution publicly.

Bylaw and Policy Changes

BARC has worked to bring Association Policies in alignment with the many changes made to Association Bylaws during the 2017/2018 Academic Year including but not limited to Policies regarding:

- Elections,
- Executive job descriptions,
- Council vacancies, etc.

Additionally, BARC has rescinded Policies related to Association Standing Committees and created Terms of Reference for each.



Train Station Update

In August of 2018, Red Deer College celebrated the opening of the Canada Winter Games Gary W. Harris Centre. I am proud that our members recognized the value of this new facility and encouraged its construction with a donation of half a million dollars. By financially supporting this building, we as students are investing in both Central Alberta and the mental and physical well-being of current and future students. Students have assisted in the expansion of learning opportunities and increased support for our RDC Athletics department who will now have the facilities to not only cultivate their talent but host athletes from across Canada.

In recognition of the students' donation, the College is allowing us to expand our footprint into the former training facility on campus, which is something we are very excited about. This expansion will give us space to further engage our students and enhance our capacity to fulfil the needs of our members

Presently, Red Deer College is awaiting the results of a grant application for funds to repurpose the facility. We are optimistic about getting the greenlight by March of 2019, which will hopefully allow us to conclude construction by October of 2019.

Personnel Updates

The Students' Association has hired Marketing and Communications Coordinator Elysha Snyder and Governance Coordinator Janelle Grue who have both proven to be invaluable to the growth of our Association and the welfare of the students of Red Deer College. We are happy to have them as part of the team.

New Website

On October 15, at the recommendation our Marketing and Communications Coordinator, Council unanimously voted to expend an amount not to exceed \$9000.00 to invest in a new Association website to help improve communication with our Membership.

Vice President Operations Resignation

On October 3rd, 2018, Vice President Operations Adam Shendaruk submitted a letter of resignation citing personal reasons for his departure. The Association respects Adam's decision and his privacy. As per Association bylaws, timing does not allow for a By-election. To ensure continuity, President Chaise Combs, Vice President Academic Esther Schilling, and Vice President Community & Wellness Brittany Lausen have created an operational plan to divide his duties accordingly. We would like to thank Adam for his contributions and time spent serving the students of Red Deer College. We wish him well.

Advocacy Efforts

The Students' Association of Red Deer College (SARDC) belongs to the provincial advocacy group Alberta Students' Executive Council (ASEC), which represents fifteen (15) post-secondary institutions across the province and over one hundred thousand (100,000) students in total.

ASEC's 2018/2019 advocacy asks that the Government of Alberta:



Open Educational Resources

- Provide additional funding and incentives for creating OERs.
- Standardize of introductory course learning outcomes.
- Create a new program to replace and expand the capacity of the Campus Alberta Open Educational Resource Initiative.

Transparency for Institutional Funding

- Require post-secondary institutions to publicly provide detailed accounting and budget documents for all units and programs funded.
- Provide additional clarity on how base grant funding is calculated for each post-secondary institution.

Mental Health

- Extend mental health funding beyond the initial three year commitment and make it a permanent program.
- Provide a portion of the mental health funding provided to the institution to Students' Associations for mental health supports.
- Disclose the funding formula used to determine current and future funding levels.

Sexual Violence Policy Standards

- Require post-secondary institutions to have a stand alone sexual assault policy that includes:
 - A specific immunity clause for minor drug and alcohol use,
 - Protection from face to face encounters during the complaint process,
 - Survivor-centric interim measures,
 - Anonymous and third-party complaint options,
 - Recognition of the intersectional impacts of sexual violence,
 - Sexual violence support and sensitivity training for all those involved in the complaint process,
 - Independent third-party member of the appeal committee, and
 - Existence of clear timelines.
- Require post-secondary institutions to have a stand-alone sexual assault policy that does not include:
 - Time limits for filing a formal complaint,
 - Threatening sanctions for vexatious, malicious or false complaints, and
 - Gag orders, during or beyond the complaint process.

Bill 19

On Monday, October 29th, Minister of Advanced Education Marlin Schmidt announced that the tuition freeze, which was initially implemented in 2015, will be extended into the 2019-2020 Academic Year. Additionally, he introduced Bill 19: An Act to Improve the Affordability and Accessibility of Post-Secondary Education in the Legislative Assembly. This Bill, which has now passed Third Reading will implement a new framework for tuition and mandatory non-instructional fee regulation and provide Alberta students enrolled in post-secondary institutions greater influence in how their education is administered. The Bill



will cap tuition fee increases to the Consumer Price Index (CPI) and offer international students a guaranteed tuition price at the time of admission.

In addition to the above, Bill 19 will allow for a second student member on the Red Deer College Board of Governors, effective February 1st, 2019.

This new framework increases access, stability, predictability, and keeps higher education reasonably affordable. If these changes are adopted, Alberta students will have an increased ability to plan for their futures in the post-secondary system. The added predictability that a tuition cap offers will allow students to budget effectively and provide security as they will know that their tuition will not dramatically spike midway through their program. This helps to eliminate financial anxiety, which can be a deterrent for students considering or working towards a certificate, diploma, and/or degree. This, in turn, leads to accessibility. Students and prospective students will now have access to affordable programs, which can lead to fulfilling careers, economic stability, social mobility, and overall wellness. Considering students are the largest stakeholders within post-secondary institutions, having a second member on the Board of Governors allows for increased student perspective at the highest levels of institutional governance. The announcements made on October 29th show that Government has been listening to Alberta students. The Minister's response to student needs and willingness to work with us is incredibly encouraging as we continue to advocate in the best interest of our students.

General Elections

Future leaders are likely in this room with us today. Considering that this is my second year in an Executive position, I will not be running again in the spring. As my time with the Students' Association of Red Deer College draws to an end, I encourage prospective candidates to start getting even more involved. Start getting be prepared now: ask questions, read the bylaws, and lead by example.



Esther Schilling, VP Academic
Midterm Report, November 27, 2018

Executive Summary

- Mental Health First Aid Training, Focus Group for with Counselling office, Council on-boarding
- I am looking forward to completing the rest of my goals
- I was away for at the beginning of my term here as I was away on vacation
- I am heavily involved with assisting the Vice President Community and Wellness with her goals, such as Communita, or helping her with Mental Health week
- My team and I met with Mayor Veer

Report

GOAL	OUTCOMES <i>(This is the measure of success)</i>	TIMELINE	DELIVERABLES AS OF NOV 2018
ACADEMIC AWARENESS -Scholarships & Bursaries Awareness for students - For apprenticeship students (with hot dogs and wanting to bring this back) -Promote co-curricular	Organize and plan "Academic Awareness" events per semester. -"Did you Know?" Campaigns -Academic Spotlights Awareness: blogs, table events, info sessions, etc. -Student Group engagements	2-3 sessions per semester	We have had 2 hot dog events so far, and have given away academic information for trades students We have had two other academic awareness days, one at main and one DSB
Maintain a working relationship with the Canadian Blood Services to foster community building.	We recognize the importance of partnership and community. <i>We want our students to be valuable members of the community and participate in community-building.</i>	2-3 times per semester	They have come on campus three times so far and have received many appointments for blood donations (over 80 from the first day on campus)

Ensure that students are represented in the	We recognize that transitioning from a College and a University will	on-going	I am part of a subcommittee on
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transition to University in terms of Academics.	benefit students more in the future. <i>We want to ensure that students are represented in the academic decisions during this transition.</i>		Academic Policy Committee regarding university transition policies
Ensure that students are represented in the transition to University in terms of Academics.	We recognize that transitioning from a College and a University will benefit students more in the future. <i>We want to ensure that students are represented in the academic decisions during this transition.</i>	on-going	I am part of a subcommittee on Academic Policy Committee regarding university transition policies

Other Meetings Attended/Tasks as per Job Description:

- Academic Council
- Academic Policy Committee
 - Assessment and Grading Policy Subcommittee
 - Workplace Learning Policy Subcommittee
- Curriculum Committee
- Student Issues (academic and non-academic)

Office Hours for the Winter Semester:

Monday: 11:00am-4:30pm

Tuesday: 10:00am-12:00pm; 2:00-4:30pm

Wednesday: 11:00am-4:30pm

Thursday: 8:30am-12:00pm; 2:00-4:30pm

Friday: 9:00am-3:30pm



Mid-Year Report

Brittany Lausen

Vice President Community & Wellness

CONTACT INFO

Executive Summary

It has been a whirlwind seven-ish months since I took Office on May 1st, 2018. My term started with essential training in Fiduciary Duties, How to Chair a Meeting, and Training on what it means to be an executive. I was extremely lucky and the individual who was in my office last year was only 3 offices away and was able to help me when I needed questions. Our summer was filled with many conferences that included the Alberta Student Leadership Conference, where I got the opportunity to meet other student leaders in the equivalent of my position from across the province. Along with the ASLC I attended the Gallivan Client Advisory Conference, Alberta Student Executive Conference, and Healthy Campus Alberta Conference. During the midst of planning events for the year and attending meetings in preparation for New Student Orientation I was able to take 5 days off of work to work as a care aide for a special needs boy I used to work with.

September was an extremely busy month for me as I got married on September 9th, 2018. I was very lucky that I have such an awesome exec team that I was able to take 8 days off of work from September 10th -19th for my Honeymoon. New Student Orientation and Week of Welcome (the first week of classes) were extremely successful and we, along with Residence and campus rec, were able to host a week full of events to get students excited to be at RDC and learn about our departments. October was busy with are annual Student Group Membership Drive, where are student groups have the opportunity to engage students and encourage them to join their group or society. At the end of October we had our Mental Health week. During this week our Mental Health Committee thought of events to promote mental wellness and create awareness around the stigma that mental health can have. We have been expanding our portfolio of events that we offer. We hosted a fairy garden terrarium making as well as a Grinch tree making, and are planning on continuing providing unique events like this. We have invited a few different community groups on campus to engage our students and educate them in various different subjects. Such community partners included Drink Sense & Game Sense, Alberta Health Services as well as countless others for our Volunteer Expo that provides students an opportunity to get involved with various different community organizations. We also partnered with the #IBelieveYou campaign to show support to survivors.

The Students' Association is a proud Friends of the Games Sponsor. The whole Students' Association team has been meeting consistently with the Games people working on events for the Athletes who are coming for the Canada Winter Games. The Farside Bar & Grill is being used for the Athletes Lounge. Through this arrangement the Students' Association is able to offer Co-Curricular recognition for students who volunteer with the Students' Association for the Games.

Report

GOAL	OUTCOMES <i>(This is the measure of success)</i>	TIMELINE	DELIVERABLES AS OF NOV 2018
Provide Free Breakfasts to increase traffic at the SA Office & promote Mental Health	Provide Breakfasts to students per week.	Achieve outcome by December 2018	<ol style="list-style-type: none"> 1. The Students' Association was donated a fridge by Central Appliance Sales and Service. 2. Our first Free Breakfast happened on Wednesday, November 21st, 2018 sponsored by Sobey's South 3. Our next phase of this goal is to market our program to reach as many of our members as possible.
Engage Student Groups to promote Student Involvement Throughout the Campus.	Student Groups are working collaboratively on Events to maximize success.	April 2018	<ol style="list-style-type: none"> 1. We had our first general Student Group meeting on Wednesday, October 24th, 2018 to go over some Orientation and better understand how the SA can support our Student Groups.

<p>Provide Feminine Hygiene products for free to our members to reduce financial barriers to accessing an essential product.</p>	<p>Students are able to access free Feminine Hygiene products as needed in select bathrooms.</p>	<p>December 2018</p>	<ol style="list-style-type: none"> 1. We have engaged with Sobey's South who has agreed to provide Feminine Hygiene products at a discount to the Students' Association for our program. 2. There are other avenues that we are looking into for acquiring feminine hygiene products via donation. 3. Our next phase is to market this program and put our first basket in the Farside Bar & Grill women's washroom
<p>Engage with Students at the Donald School of Business.</p>	<p>Students at the DSB have easier access to the Students' Association</p>	<p>April 2018</p>	<ol style="list-style-type: none"> 1. I have scheduled my office hours on Thursday to be at the DSB. Being a DSB student myself, students have greater access to the Students' Association executive. 2. There has not been a lot of uptake with me doing part of my office hours at the DSB. For next semester we will be looking at ways to better engage with the students.

Establish the Membership Engagement Committee	The Membership Engagement Committee provides volunteer opportunities to members of the Organization as well as creating new ways to engage our members.	October 2018	<ol style="list-style-type: none"> 1. Council passed the TOR for Membership Engagement in October (minutes are on Students' Association website). Since then we have met a handful of times. 2. Our first event was Ornament Marking that happened on November 26th, 2018. 3. Our Next goal as a committee is to market the Student Initiative Program so that students are aware of it's existence and how it can they can access it.
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Other Meetings Attended/Tasks as per Job Description:

- New Student Orientation Planning Committee for Fall & Winter
- Open House Planning Committee
- Make Some Time Mental Health Week Planning Committee
- Diversity & Inclusion Working Group
- Communita's – Tuesday's 11am-1pm in room 1205.

Office Hours for the Winter Semester:

Monday – 9am-3:30pm
 Tuesday – 12pm-4:30pm
 Wednesday – 9am-3:30pm
 Thursday – 12pm-4:30pm
 Friday – 9am-3pm

STUDENTS' ASSOCIATION OF RED DEER COLLEGE

NOTICE OF: Proposed Bylaw Amendments
TO: The Membership

For consideration during the Annual General Meeting
October 30, 2019, 12:00 pm, The Far Side Bar and Grill

	ARTICLE #	PROPOSED AMENDMENT	REASONING
1	Article 6.4	Second Student BOG Member	Reflect Bill 19
2	Article 6.5.2	BOG Member Eligibility	Reflect Bill 19
3	Article 6.6.4	BOG Member Duties	Reflect Bill 19
4	Article 7.4	Executive Council Term Duration	Continuity with University Transition and Board Position
5	Article 7.5.2	President Job Description	Reflect Bill 19
6	Article 13	Amending Bylaws in Council	Timely Responses to Institutional and/or Government Changes



STUDENTS' ASSOCIATION of Red Deer College Bylaws

Last Amended: Annual General Meeting November 27, 2018; Motion #18-19-08-G

Article VI: Students' Association Council

6.4 Composition of Council

Twelve (12) Councillors (voting)
President (voting)
Vice President Academic (voting)
Vice President Operations (voting)
Vice President Community & Wellness (voting)
BOG **Student Member at Large (non-voting ex-officio)**
Chairperson (ex-officio)
Executive Director (ex-officio)
Council Secretary (ex-officio)

6.5 Eligibility:

- 6.5.1 Any Member of the Association may let their name stand for a Councillor position unless they are a full-time employee of the Association.
- 6.5.2 Any member of the Association may let their name stand for nomination by Council and appointment by the Minister as the Board of Governors student member **at large** if they are:
1. Enrolled in a minimum of **one (1) credit course at either the institution or a collaborative institution** ~~three (3) College credits,~~
 2. In good academic standing,
 3. ~~Not a collaborative student,~~
 4. Not an employee of the Association, and
 5. Not **an employee of the institution** ~~a College employee, and~~
 6. **Not a Community BOG Member.**
- 6.5.3 Eligibility for the position of Chairperson shall not be restricted to members of the Association.

6.6.4 Board of Governors Student Members (Duties and Responsibilities)

~~The Board of Governors Student Member shall:~~

1. **By virtue of their position, the President of the Association shall be a student member on the institution's Board of Governors.**
2. **The Board of Governors Student Member at Large shall:**
 - (a) **Meet with the Association President prior to each BOG meeting**
 - (b) **Be invited to attend Council meetings as a non-voting member, and may actively participate in Council discussions**
 - (c) **Be enrolled in at least one (1) credit course at either the institution or a collaborative institution during Fall and Winter terms**
1. ~~Provide a verbal and written report to Council after a public meeting of the BOG.~~
2. ~~Submit discussion topics to the President for inclusion on the Council~~

- ~~agenda as needed~~
- 3. ~~Submit an end-of-term report as per Policy~~
- 4. ~~Act as a liaison with the Board of Governors and have regular meetings with the Association President before a public meeting of the Board of Governors.~~
- 5. ~~Be enrolled in at least three (3) College credits during Fall and Winter terms.~~
- 6. ~~Be invited to attend Council meetings as an ex-officio, and may actively participate in Council discussions.~~

Article VII: Executive Council

7.4 Eligibility

7.4.1 General Elections (President, the Vice President Academic, Vice President Operations, and Vice President Community & Wellness)

Any member of the Association may let their name stand as a candidate for these positions if:

1. They have achieved a GPA of at least 2.0 during the most previous Fall term.
2. They have not previously served ~~three~~ ~~two~~ elected terms as an Association Executive. However, one may let their name stand as a candidate if four years have elapsed since serving their ~~third~~ ~~second~~ elected term.

Note: Collaborative students seeking the offices of the President and Vice President Academic must be a College student to maintain their position during the Fall and Winter terms.

7.4.2 By-election (Vice President Academic, Vice President Operations, and Vice President Community & Wellness)

With the exception of all Collaborative students, who may not stand as candidates for the position of the Vice President Academic during a by-election, any member of the Association may let their name stand as a candidate for these positions if:

1. They have achieved a GPA of at least 2.0 during the College's most recent Winter term.
2. They have not previously served ~~three~~ ~~two~~ elected terms as an Association Executive. However, one may let their name stand as a candidate if four years have elapsed since serving their ~~third~~ ~~second~~ elected term.

7.5 Executive Job Descriptions

7.5.2 The President shall:

- ~~4. Be the Chief Executive Officer of the Association.~~
1. Be responsible for the administration of the Association according to the Bylaws and Policies of the Association by:
 - (a) Ensuring the implementation of any revisions to Bylaws and Policies of

- the Association.
 - (b) Ensuring the due observation of the Bylaws and the Policies.
 - (c) Interpreting the Bylaws and Policies of the Association.
 - (d) Be responsible for calling all General, Special General, Council, and Executive Council Meetings and presiding over Executive Council Meetings.
 - (e) Be responsible for preparing agendas for all General, Special General, Council, and Executive Council Meetings.
 - (f) Ensuring that all motions passed at General, Special General, Council, and Executive Council Meetings are carried out in a timely manner.
2. **Be a signing authority on all Association bank accounts and official documents.** ~~In consultation with the Executive Council, ensure the annual performance review of the Executive Director.~~
 3. **Be the official spokesperson for the Association.** ~~Be a signing authority on all Association bank accounts and official documents.~~
 4. **Chair Executive Council meetings.**
 5. **Chair the Bylaw Amendment Review Committee.** ~~Facilitate and promote participation of the Association with faculty, administration, government, and other organizations deemed beneficial to the Association.~~
 6. **Be a Student Member on the institution's Board of Governors.** ~~Be the official spokesperson for the Association.~~
 7. **Facilitate and promote participation of the Association with faculty, administration, government, and other organizations deemed beneficial to the Association.** ~~Chair the Bylaw Amendment Review Committee.~~
 8. Serve on College Committees that pertain to:
 - (a) Hiring
 - (b) Government issues
 - (c) Cost of education
 - (d) Alumni relations
 - (e) Recipient selection for Senior Awards (i.e.: GH Dawe Memorial)
 9. **In consultation with the Executive Council, ensure the annual performance review of the Executive Director.** ~~Perform any other duties as directed by Council and as outlined in Policy.~~
 10. **Perform any other duties as directed by Council and as outlined in Policy.**

Article XIII: Amending the Bylaws & Policies

- 13.1 Notification to the Membership of Objective and Bylaw changes must be published at least 21 days prior to **Council's decision.** ~~presentation at a Special or General Meeting of the Association.~~
- 13.2 Objective and Bylaw changes shall take the form of:
 1. A special resolution presented at **Council** ~~a General Meeting of the Association~~, as a recommendation made by **BARC Council** between October 1 and April 30, or
 2. A special resolution presented **to Council** ~~during a General Meeting of the Association~~, as a result of a petition by at least 10% of the Membership during the Fall/Winter Academic Term, or
 3. A special resolution presented at a **Council** ~~General~~ meeting of the Association as a result of a successful referendum.

- 13.3 Notification of Policy changes to Council must be in writing at least 14 days prior to presentation.
- 13.4 Policy changes shall take the form of a motion passed during a Council meeting.
- 13.5 Special Resolutions require 75% support of **Council** ~~entitled voting Members~~ in order to pass. ~~All other motions~~ **Policy amendments** require majority (50%+1) support of **Council** ~~entitled voting Members~~ in order to pass.

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