

**Minutes of the Third
Students' Association of Red Deer Polytechnic
2022-2023 Council Meeting
Monday August 22nd, 2022
The Loft at 5:30pm**

Present:

Arndt, Felicity – Councillor	Soehn, Larissa – Councillor
Bast, Erin – Councillor	Sweiger, Elizabeth – Executive Director
Beaveridge, Laura – Vice President External	Watson, Anne Marie – Chairperson
Fuiten, Alex – Vice President Academic	Welch, Kiara – Councillor
Henri, Ryan – Councillor	Woodford, Kindra – Councillor
Kaur, Lovejeet – Councillor	Young, Marian – Secretary
Sadeghi, Ali - Councillor	Yomi-Dada, Motesolaluwa – Councillor
Snow, Savannah – President	

L. Beaveridge left at 6:36, returned at 6:40
A. Fuiten left at 6:58, returned at 7:03
K. Woodford left at 7:04, returned at 7:08

3.0 Call to Order

A. Watson called the meeting to order at 6:16pm

3.1 Approval of Agenda

Amendments:

- Add Item 2.3 Councillor Oath of Office
- Remove Old Business

22-23-15-C

Vice Councillor Welch, Councillor Bast

MOTION: To approve Agenda as amended.

CARRIED

3.2 Land Acknowledgment – Councillor Henri

3.3 Councillor Oath of Office

Councillor Sadeghi took his oath of office.

3.4 Approval Of Meeting Minutes

3.4.1 Approval of Council Meeting Minutes #1 - #2

22-23-16-C

Councillor Arndt, Councillor Woodford

MOTION: To approve Council minutes as presented.

CARRIED

3.4.2 Approval of Executive Meeting Minutes #10 - #11

22-23-17-C
Councillor Kaur, Councillor Arndt
MOTION: To approve Executive minutes as presented.
CARRIED

3.5 Discussion

3.5.1 Annual Budget Proposal 2022-2023

22-23-18-C
Councillor Yomi-Data, Councillor Arndt
MOTION: To approve the 2022-2023 Operations Budget as presented.
CARRIED

22-23-19-C
Councillor Kaur, Councillor Bast
MOTION: To approve the 2022-2023 Building budget as presented.
CARRIED

22-23-20-C
Councillor Welch, Councillor Soehn
MOTION: To allocate \$4000 of Retained Earnings to the CAT Fund Reserve
CARRIED

22-23-21-C
Councillor Yomi-Data, Councillor Woodford
MOTION: To allocate \$10,000 of Retained Earnings tot the Food bank Reserve.
CARRIED

22-23-22-C
Councillor Arndt, Councillor Kaur
MOTION: To allocate \$5000 of Retained Earnings to the Peer Tutoring reserve.
CARRIED

22-23-23-C
Vice President Fuiten, Councillor Arndt
MOTION: To allocate \$100,000 of Retained Earnings to the operations
Contingency Fund.
CARRIED

3.6 New Business

3.6.1 Letter of Support for Proposed Medicine Garden
Richard Longtin the Vice President External at the Institution is applying for a grant from Scotiabank for the medicine Garden. To apply they need to have a letter of support from the students. This grant cannot be used for infrastructure.

22-23-24-C

Councillor Yomi-Data, Councillor Arndt

MOTION: To approve President Snow draft a letter of support for the proposed Medicine Garden on Campus

CARRIED

3.7 Executive Council Reports

3.7.1 President – Savannah Snow

Vice President Academic – Alex Fuiten

Vice President External – Laura Beaveridge

Moving forward, the reports will be written in a new format to follow the Executive Workplan and colour coded. Green = Progress. Yellow = Stalled/no progress. Red = No longer pursuing this goal. Written Reports attached

3.7.2 Executive Director Report – Elizabeth Sweiger

22-23-25-C

Councillor Woodford, Councillor Yomi-Data

MOTION: To accept Executive and Operations Reports as Presented.

CARRIED

3.8 Information

3.8.1 Letter of Resignation - L. Beaveridge

22-23-15-C

Councillor Woodford, Councillor Arndt

MOTION: To accept the Information items as presented

CARRIED

Abstained: L. Beaveridge

*September events Calendar was also included with the Agenda package.

3.9 Adjournment

22-23-15-C

Councillor Welch, Councillor Kaur

MOTION: To adjourn at 8:47pm

CARRIED



President Snow

Chairperson Watson



Executive Director Sweiger



Secretary Young

President's Office Report

Savannah Snow

August 22, 2022

Introduction

Things are getting busier as we ramp up for the semester! We still need volunteers for a lot of our welcome events, which have all been forwarded to you. You don't have to commit to the whole timeslot, but support would be appreciated!

Report

<i>GOAL 1: Promote wholistic wellbeing to build a safe community</i>	
TACTICS/GENERAL UPDATES	Attended the RDP pride flag raising, spoke to the journey ahead and engaged media by letting them know that while this is a start, we still have work to do
	Met with the department head for the counselling centre to develop marketing materials (calling cards) for Mywellness to help with student backlog for counselors
	Attended an interview for the International Mentorship program, will be mentoring 2-3 international students during the year
	Went to Maskwacis reserve to pick sage and learn about Indigenous practice – sage is for the office to use in the future

<i>GOAL 2: Continuously advocate for institution to embrace EDII</i>	
TACTICS/GENERAL UPDATES	Worked on a letter for institutional VPX Richard Longtin to submit to Scotiabank for funding towards a medicine garden
	Developed marketing materials for the AB Textbook Broke Campaign
	Spoke informally with institutional President Stuart Cullum about EDII measures at the institution – let him know that the institutional EDII committee would like to report to him directly. He offered his support in anything we are doing EDII-wise this year

<i>GOAL 3: Improve Councilor retention and increase awareness and interest in Executive positions</i>	
TACTICS/GENERAL UPDATES	Worked with SA staff and exec to begin preparing for a byelection.

GOAL 4: Improve provincial and federal presence

TACTICS/GENERAL UPDATES	Organized a one-on-one lunch with the Chair of the Council of Alberta's University Students (CAUS) to discuss ways the Alberta Students' Executive Council can work better with their group
	Attended Lobby Training on August 15 th to prepare for advocacy week in November
	Reached out to all ASEC members to book term check-ins for the Fall, prior to Advocacy Week

Other Updates

Campus Sexual Violence Policy Work

The institution has finished their survey for the campus sexual violence policy. I am meeting with Rayna Becker on August 19th to discuss and share thoughts on the content of the survey prior to release.

Career Experience and Educational Development (CEED)

I have set up one-to-ones between the Execs and Carrie Thomas, Associate Dean of the CEED. I have also extended an invitation for her to come and present to Council, as a follow up from the Associate Vice President of Academic Entrepreneurship Rod Holt's presentation to Council last year on work integrated learning at Red Deer Polytechnic.

Meaningful Consultation

During Goals conference, Bill Werry from the Coalition of Post-Secondary Presidents of Alberta (COPPOA) committed to working on meaningful consultation guiding principles. I am currently working on a research sharing portal for the ASEC students as well as a survey that will be circulated across all members to determine guiding principles for meaningful consultation.

Office of Vice President External

Aug 22nd 2022

Vice President External – Laura Beveridge

Preferred Vendor Agreement

With the rising cost of living, I see the need to explore options to create a more affordable post-secondary experience to ensure accessible education for all current and prospective students. As a part of my work plan, one of my goals is to strike a preferred vendor agreement with Staples in order to provide a discount on school supplies for Red Deer Polytechnic students. I have initiated conversations with Staples north and south regarding the agreement. Updates will be provided when the discount has been confirmed.

Meeting with Counselling & Accessibility Services

SA Execs attended a meeting with Counselling and Accessibility services to discuss our goals for the upcoming year. Goals arising from my workplan that were discussed included a “Weekly Wellness Update”, Wellness Walks, Student Mentorship Program, and Wellness for the Workplace Micro-Credential.

SA & Indigenous Services Event Collaboration

I attended a meeting with Talitha Kilm – Indigenous Student Success Generalist and Jessica Walker – SA Member Engagement Manager on August 9th 2022. We completed in the initial planning for one event each semester in collaboration with Indigenous Services. Feather painting will be in the fall and dream catcher creation in the winter. Exact dates will be announced when the facilitators for the events have been confirmed.

International Day for Persons with Disabilities (IDPD) Committee

IDPD will take place on December 3rd. For the week leading up to the day there will be resource events happening each day highlighting accessibility services on campus. The topics are Testing, Academic tutors, Accessibility Assistive Technology, Athletics and Collegiate Activity, Counselling, and Health, Safety, and Wellness. In addition, there will be a Wellness Wednesday session with the topic “What is Accessibility?” on November 30th at 5:30pm. For the day highlighting the Counseling center, they would like to group in MyWellness with Counseling as a resource. There will be a book display in the library for those students who would like a self-help approach.

Leadership Awards Selection Committee

All committee members have been sent their first round of Leadership Award submissions for review.

Richard Longtin – VP External Relations

Indigenous Student Space

The student space has been shifted to a Medicine Garden. R. Longtin is working on obtaining Scotiabank as a donor for the creation of the space. He has asked that the SA to write a letter of support for the Garden to the donor as a student perspective on why the space is important and valuable to the students of RDP.

Food Bank Donations through Staff Paycheck

Richard identified several roadblocks in creating the option for food bank donations through staff paychecks, one of which being the collective bargaining agreements.

Work Plan

Review and open for questions.

September Events

Will provide list of upcoming events in September.



Office of Vice President Academic

August 17, 2022

Vice President Academic - Alex Fuiten

AB Textbook Broke

Webpage and digital one-pagers that contain information about OERs (Open Educational Resources) for students, faculty, institutions and government have been generated and are now able to be viewed on the ASEC (Alberta Students Executive Council) website. Additional marketing materials have also been generated for the event, which will be occurring September 6th and 7th. Survey questions have been generated and revised to understand student textbook costs.

SA EDII (Equity, Diversity, Inclusivity and Indigenization) Projects

Met with Jessica to discuss capacity to run a social media campaign that will highlight different cultural events and important days throughout the year with respect to EDII. With the upcoming byelection looked at different inclusivity measures based on materials that would be used for marketing and promotional purposes.

Counselling and Accessibility Services Meeting

Much of this meeting covered the workplans that the executives here at the SA had created and how we might be able to coordinate with these individuals. Many projects received input as well as potential barriers to completion, but a robust conversation was had for making things work.