

**Minutes of the Fourth
Students' Association of Red Deer Polytechnic
2022-2023 Council Meeting**

September 19th, 2022

Council Chambers @ 5:30pm

Guest Speakers: Red Deer Polytechnic International Department

Present:

Aiyer, Shree - Councillor

Arndt, Felicity – Councillor

Bast, Erin – Councillor

Cruz, Martin - Chairperson

Fuiten, Alex – Vice President Academic

Henri, Ryan - Councillor

Kaur, Lovejeet – Councillor

Rudd, Tiara - Councillor

Sadeghi, Ali – Councillor

Snow, Savannah – President

Sweiger, Elizabeth – Executive Director

Welch, Kiara – Councillor

Woodford, Kindra – Councillor

Young, Marian - Secretary

Shelby Strand from the Red Deer Polytechnic International Department gave a presentation to Council outlining the work that her team and department do both on and off Campus. Councillors were given the opportunity to ask question.

Guests

Strand, Shelby – Director, International
Education

Laura Beaveridge – Student
Broch Hermus – Student

S. Snow left at 8:12pm, returned at 8:15pm

L. Beaveridge left at 8:13pm, returned at 8:17pm

M. Young left at 8:00pm, returned at 8:05pm

4.0 Call to Order

Chairperson Cruz called the meeting to order at 6:10

4.1 Approval of Agenda

Amendments

- Remove 4.3 councillor Oath of Office
- 4.4.2 Remove Executive minutes #13

22-23-27-C

Councillor Welch, Councillor Kaur

MOTION: To approve Agenda as amended.

CARRIED

4.2 Land Acknowledgment – Erin Bast

4.3 Approval of Meeting Minutes

4.3.1 Approval of 2022-2023 Council Meeting Minutes #3

22-23-28-C

Councillor Welch, Councillor Rudd

MOTION: To approve the minutes of the third 2022-2023 Council meeting as presented.
CARRIED

4.3.2 Approval of Executive Council Meeting Minutes #12

22-23-29-C

Councillor Woodford, Councillor Kaur

MOTION: To approve the minutes of the twelfth 2022-2023 Executive Council meeting as presented.

CARRIED

4.4 New Business

4.4.1 Election of New Councillor

Two Candidates were interviewed by Council: Brock Hermus and Laura Beaveridge.

22-23-30-C

President Snow, Councillor Henri

MOTION: To go in-camera

CARRIED

22-23-31-C

Councillor Rudd, Councillor Bast

MOTION: To come out of in-camera

CARRIED

22-23-32-C

Vice President Fuiten, Councillor Sadeghi

MOTION: To elect a new Councillor to the 2022-2023 Students' Association Council by paper ballot.

CARRIED

Each Councillor received a numbered paper ballot for the Council Election.

Results were tallied by Chairperson Cruz and Secretary Young.

22-23-33-C

Councillor Arndt, Councillor Rudd

MOTION: To ratify the results of the Council election and proclaim Laura Beaveridge to the Students' Association of Red Deer Polytechnic's 2022-2023 Council effective September 19th.

CARRIED

- 4.4.2 **Work Plans**
S. Snow and M. Cruz explained the function and purpose of the Workplans that the SA Executives developed to inform their work, as well as the responsibilities of Council to oversee and evaluate the progress of the high-level goals.

22-23-34-C

Councillor Woodford, Councillor Arndt

MOTION: To approve the 2022-2023 Executive Workplans as presented.

CARRIED

- 4.4.3 **Committee Selection – Terms of Reference are included**
Council made their selections of which two committees to join. President Snow and Vice President Fuiten will create WhatsApp groups to communicate with the committee members directly.

- 4.4.4 **Ahmadiyya Group – Cultural Development Opportunity Dates**
Three dates were proposed to Council for a day trip to Calgary to visit the Ahmadiyya Muslim Group's Mosque. October 22nd was the decided date. The SA will arrange for transportation to and from the Mosque.
Council was reminded that this is a Cultural Development opportunity for them and to see this date as a firm commitment.

4.5 Discussion

- 4.5.1 **The Loop Discussion – S. Snow**
President Snow will post discussion questions on the Council SharePoint for Councillors to access and answer. This feedback will be used to inform the Loop presentation on November 14th.

4.6 Executive Council, Council Committee and Other Reports

- 4.6.1 **Executive Council and Committee Reports**

President – S. Snow

VP Academic – A. Fuiten

- 4.6.2 **Executive Director – E. Sweiger**

22-23-35-C

Councillor Woodford, Councillor Arndt

MOTION: To accept Executive Council and Committee reports as presented.

CARRIED

4.7 In-Camera Session

4.8 Information

- 4.8.1 **Financial Statements Summer 2022**
- 4.8.2 **Schedule of Council Guests**
- 4.8.3 **Letter of Support for Medicine Garden**

4.8.4 Students' Association Events Calendar – October

22-23-36-C

Councillor Aiyer, Councillor Rudd

MOTION: To accept the information items as presented.

CARRIED

4.9 **Adjournment**

22-23-37-C

President Snow, Councillor Sadeghi

MOTION: To adjourn at 8:27

CARRIED



President Snow



Executive Director Sweiger



Secretary Young



EXECUTIVE REPORT

President's Office

Savannah Snow
September 19th, 2022

INTRODUCTION

I have been quite busy, as you will see with this sort of lengthy report! I am excited to be back in classes, not so excited to be constantly fighting for a parking spot! Lots has happened, so read carefully and come prepared with any questions you have.

REPORT

GOAL 1: <i>Promote wholistic wellbeing to build a safe community.</i>	
TACTICS/GENERAL UPDATES	Met with the department of institutional research to discuss the gender based violence policy survey and provided feedback on August 24 th . Invited them to attend Council.
	Attended a meeting held by UofC to discuss a project they are offering that looks at mental health and substance abuse in students on August 25 th . Will be attending an in-person conference on the topic on September 23 rd .
	Attended training for the International Student Mentorship program on August 26 th .
	Attended the back-to-school media scrum on September 6 th and made mention that the institution should continue to offer diverse delivery options for students.
	Called Safe Harbour to initiate conversation around my Safe Use podcast and was referred to Turning Point. Waiting on a response from them.
GOAL 2: <i>Continuously advocate for EDII</i>	
TACTICS/GENERAL UPDATES	Promoted the idea of collaborating with the Indigenous community to have RDP's new symbol be one of Indigenous origin on August 23 rd .
	Attended the provincial OER group on August 25 th to present the work done on AB Textbook Broke.
	Ran the AB Textbook Broke Campaign on September 6 th . The campaign date on the 7 th was cancelled due to the table not showing up and the campaign materials running out on the 6 th . We had 95 respondents and handed out 150 bookmarks. Reception from the students was positive.

	International Presentation to Council will be happening during this meeting. First person to ask how the SA can support international students will get a Farside gift card.
	Met with a local disability support group on August 30 th to discuss ways that disabled students could get involved in the SA. I gave an open invite to all of our committees, most notably the EDII committee in order to diversify representation.

GOAL 3: Improve Councilor retention and increase awareness and interest in Executive positions.

TACTICS/GENERAL UPDATES	Interviewed a student for Council on August 22 nd and August 23 rd .
	Attended Residence move-in on August 29 th and promoted the SA.
	Attended New Student Orientation (NSO), including the International welcome on August 30 th and the Athletics orientation on September 1 st .

GOAL 4: Increase SARDP presence within provincial and federal political landscape.

TACTICS/GENERAL UPDATES	Attended the AE Campus Alberta Student Orientation for student leaders on September 9 th . Had the chance to interact with the Minister of Advanced Education, Demetrios Nicolaidis.
	Provided an interview for Darcy Ropchan from City News (Edmonton) to discuss the debt forgiveness announcement made by US President Joe Biden. Interview was conducted on August 19 th in my capacity as ASEC Chair.
	Attended the small council meeting on September 15 th in my capacity as ASEC Chair. Small council is made up of the Chairs, Vice Chairs, and Executive Directors from all three provincial lobby groups, as well as the Edmonton and Calgary Student Alliances.

VPX Work: Updates regarding work taken from the VPX portfolio

TACTICS/GENERAL UPDATES	Met with Shamus Neeson from Canadian Blood Services to discuss potential partnerships on August 24 th .
	Met with Rhys Pugatschew from the Red Deer Queer Community Association to discuss potential partnerships on August 26 th .
	Attended the Palate: A Taste of Local planning committee on August 31 st and September 14 th . Completed 15 phone calls to potential vendors. The event still needs volunteers – it is



EXECUTIVE REPORT

President's Office

	happening October 20 th . Please let me know if you would like to attend.
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OTHER UPDATES

Policy Updates

1. Met with Kristine Plastow, Dean of Students, regarding updates around policies affecting students on August 24th. We have sent Kristine back with some questions for Marilee Murgatroyd, a policy writer here at the institution.
2. The final Curriculum Committee meeting of 21/22 was held September 16th. Will update Council verbally if there is anything to note as the meeting has not transpired as of the time of writing this.

Faculty and Staff Appreciation – August 24th.

1. The Execs attended this event to network with faculty and staff from the institution and hand out drink tickets.

One to Ones

1. Met with President Stuart Cullum to discuss concerns from students regarding the wait times in the advising centre. Reception was positive.
2. Met with Kristine Plastow, Dean of Students, on September 13th.
3. Met with Sally Stuart, Faculty Association President on September 13th.
4. Met with Carrie Thomas, Associate Dean of the Career Experience and Education Development centre on September 15th.

Board of Governors – September 7th

1. Attended the Board of Governors meeting.

All Exec – September 12th

1. From now on, monthly one-to-ones with our counterparts in senior administration will be held all together. Our first All Exec occurred September 12th. Topics discussed include: Early Learning and Child Care Apprenticeship rollout, concerns with Student Connect, targeted enrollment expansion rollout, the Career Experience and Educational Development centre, enrollment updates, the BlackBoard outage, the Indigenous student space, protocols after the Queen's death, an update on the RDP website, CICAN's sustainable development initiative, and ASEC's advocacy priorities.

NUMBER OF ABSENCES

Sick Days - 1

Wellness Days Used – 0.5



EXECUTIVE REPORT

Vice President Academic's Office

Alex Fuiten
14 Sept '22

INTRODUCTION

We are back on campus, and everything is in full swing again. Most of the meetings and events have been related to getting ready or introducing students back to campus. As the month has progressed, we are starting to plan and implement advocacy across the school and the province.

REPORT

GOAL 1: Advocate for OERs internally within the institution.	
TACTICS/GENERAL UPDATES	Set up meetings for the fall semester with ASEC (Alberta Students Executive Council) members to start information sharing about OER (Open Educational Resources) that are available and sharable in the province.
	AB Textbook Broke campaign ran its first day and as such we were able to secure ~90 unique data points and raise awareness of OER to students. This will act as a baseline for future events. The social media aspect of this campaign is currently on hold due to the death of Queen Elizabeth II.
	ROSA (Recognition Of Scholarly Activity) is a committee on campus that incentivizes faculty to produce scholarship. This committee may be useful in getting OER adaption to take place on campus.

GOAL 2: Explore opportunities to expand Program and Course offerings at RDP.	
TACTICS/GENERAL UPDATES	Started compiling the document for program expansion viability.

GOAL 2: Work with the EDII committee to set inclusivity measures around the SA.

TACTICS/GENERAL UPDATES	Created a short list of days of awareness that can be the start of a social media campaign will take this list to the EDII (Equity, Diversity, Inclusivity, and Indigenization) Committee for review and possible additions.
	Reached out to Inclusivity Alberta, Indigenous Services and International Services to see if they know of students that may be interested in being a part of our EDII Committee.
	International Day for Persons with Disabilities (IDPD) the event planned for this day will have to be scaled back as other departments are feeling a shortfall in resources. Will have a day specific to it at the start of December.

OTHER UPDATES

Week of Welcome/ Taco 'Bout a Welcome

- 1. Amazing to see students on campus again and to see people engaging with the events that we are hosting. This makes me excited for the upcoming year. Also, thanks to all council members that helped at these events.

Gender Based Violence Survey

- 1. More revisions have been given to this survey. Certain sections have been removed, others have been clarified while also explaining how and why the survey is collecting this data in every section.

NUMBER OF ABSENCES

Sick Days - 0
Wellness Days Used - 0



Executive Director Report

September 19, 2022

September events (thus far):

Since our last Council meeting, SA staff and Execs have been busy preparing for the arrival of students on campus. Our welcome events were well attended and appreciated. For NSO on September 1, we served free lunch in the Far Side Bar & Grill. On September 2nd, we partnered with the President's office to host a Welcome BBQ in the courtyard; the weather was fantastic, and the turnout was great. On September 6th, we hosted "Taco 'Bout a Welcome" in the Far Side; we served free taco in a bag, had a mariachi band, salsa dancers and mocktails.

Early days of business:

Despite the fact we have hosted a number of free food events, the Far Side and Lift appear to be off to a good start for the fall term. More to come once all September sales are posted.

Health & Dental:

The opt-out/add-on deadline for the student health & dental plans was 4pm today.

Cultural Activities Trust Fund:

The CAT Fund Committee met last week and approved the Library's application for funding for the 2022-2023 Library Cultural Events. Please check out the Library's events calendar for upcoming events.

Student Food Bank

Our food bank has been extremely busy over the last few weeks. Our Member Engagement Manager has secured some external funding for our Wednesday morning breakfast program. In addition to our "pay what you can" soup program, we have also launched a pasta program.

ASEC

I am a member of the Finance Committee for the ASEC Board of Directors; I have been reviewing their first quarter financials.

Enrolment Numbers

I have requested the Fall 2022 enrolment numbers from the institution; expect to receive them next week. These numbers will help us in programming development and give us a sense of how many Members we currently have attending.

Financials:

The summer 2022 financial statements are in the agenda package for your information. Please reach out if you have any questions.

Events Calendar

Also attached to the agenda is the October Events Calendar; please share with your fellow students.

E. Sweiger