

**Minutes of the Fifth
Students' Association of Red Deer Polytechnic
2022-2023 Council Meeting
October 3rd, 2022
Council Chambers @ 5:30pm**

Present:

Aiyer, Shree - Councillor	Snow, Savannah – President
Arndt, Felicity – Councillor	Sweiger, Elizabeth – Executive Director
Fuiten, Alex – Vice President Academic	Watson, Anne Marie - Chairperson
Henri, Ryan - Councillor	Welch, Kiara – Councillor
Kaur, Lovejeet – Councillor	Woodford, Kindra – Councillor
Rudd, Tiara - Councillor	Young, Marian - Secretary
Sadeghi, Ali – Councillor	

Guests

Jason Brunner – Pivotal LLP

Jason Brunner from Pivotal LLP presented the SARDP 2021 - 2022 Audited Financial Statements to Council and answered Council's questions. Elizabeth Sweiger left at 5:28pm and was not present during this presentation or questions.

5.0 Call to Order

Chairperson Watson called the meeting to order at 7:32pm

5.1 Approval of Agenda

Amendments

- Add to New Business 5.4.3 CIM-TAC Letter of Support

22-23-38-C

Councillor Welch, Councillor Arndt

MOTION: To approve Agenda as amended.

CARRIED

5.2 Land Acknowledgment – Savannah Snow

5.3 Approval of Meeting Minutes

5.3.1 Approval of 2022-2023 Council Meeting Minutes #4

Amendments

- Add Councillors Rudd and Aiyer to the list of attendees.

22-23-39-C

Councillor Woodford, Councillor Rudd

MOTION: To approve the minutes of the fourth 2022-2023 Council meeting as amended.

CARRIED

5.3.2 Approval of Executive Council Meeting Minutes #13 - 14

22-23-40-C

Councillor Sadeghi, Councillor Aiyer

MOTION: To approve the minutes of the thirteenth and fourteenth 2022-2023 Executive Council meeting as presented.

CARRIED

5.4 New Business

5.4.1 SARDP 2021 - 2022 Audited Financial Statements

Executive Director Sweiger answered any questions Council had of her regarding the audited financial statements.

22-23-41-C

Councillor Yomi-Dada, Councillor Arndt

MOTION: To accept the SARDP 2021-2022 Audited Financial Statements as presented.

CARRIED

5.4.2 Bank Transfers

22-23-42-C

Councillor Kaur, Councillor Aiyer

MOTION: to approve the Servus Credit Union transfers as presented

CARRIED

5.4.3 CIM-TAC Letter of Support

President Snow met with the CIM-TAC (Centre for Innovation in Manufacturing - Technology Access Centre) Tonya Wolfe Manager to discuss the Federal Governments cut of 40 million dollars across Canada to CIM-TAC's, which would result in the closure of 20 centers. The CIM-TAC program is an integral part of being a Polytechnic institution, so it is alarming that RDP's is vulnerable. The SA has been asked to write a letter of support for CIM-TAC highlighting and emphasizing the benefit of this program to students at RDP and the impact it will have on students should RDP's CIM-TAC be cut.

22-23-43-C

Councillor Yomi Dada, Councillor Rudd

MOTION: Motion to approve President Snow write a letter of support for the CIM-TAC program at RDP

CARRIED

5.5 Discussion

5.6 Executive Council, Council Committee and Other Reports

5.6.1 Executive Council and Committee Reports

President – S. Snow
VP Academic – A. Fuiten

5.6.2 Executive Director – E. Sweiger
Written reports are attached

22-23-44-C
Councillor Kaur, Councillor Arndt
MOTION: To accept Executive Council and Committee reports as presented.
CARRIED

5.7 In-Camera Session

5.8 Information

- 5.8.1 Schedule of Council Guests
- 5.8.2 Councillor resignation

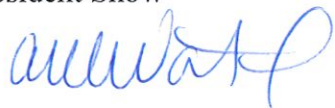
22-23-45-C
Councillor Aiyer, Councillor Rudd
MOTION: To accept the information items as presented.
CARRIED

5.9 Adjournment

22-23-46-C
Councillor Rudd, Councillor Arndt
MOTION: To adjourn at 8:24
CARRIED



President Snow



Chairperson Watson



Executive Director Sweiger



Secretary Young



EXECUTIVE REPORT
President's Office

Savannah Snow
October 3rd, 2022

INTRODUCTION

The auditors are also coming to present their findings for the year, so come prepared with questions. This is a good chance to get to know the budget process better!

REPORT

GOAL 1: <i>Promote wholistic wellbeing to build a safe community.</i>	
TACTICS/GENERAL UPDATES	Went to the University of Calgary for a conference regarding substance abuse mental health programming on September 23 rd . The program is called Recovery on Campus, or ROC for short. The University of Calgary is giving out grants for the start ups of these programs on campuses across Alberta. Additionally, there is a peer support group rolling out in October for students and faculty. I am seeing what I can do to promote this to our own students.
	Met with Gallivan on September 26 th to discuss developing marketing materials for the counselling centre to promote mywellness. Received proofs and have met with Tanya Lyons-Belt to review and will be following up with feedback.
	Met with Tanya Lyons-Belt on September 27 th to discuss the Recovery on Campus grant. We agreed to work collaboratively to arrange an event and apply for the grant.
	Met with Tanya Lyons-Belt on September 27 th to discuss the peer support program. They are currently applying for grant funding, and will be completing the application in the Spring. This will push the timeline of this project back, with implementation for next academic year. However, going this route will ensure continuity of the program.
	Reached out to Turning Point again on September 27 th to get a meeting with one of their coordinators to recruit interviewees for the podcast. Still waiting for a call back at this time. Will pursue other organizations if there is still nothing back from them by the next reporting period.

GOAL 2: Continuously advocate for EDII

TACTICS/GENERAL UPDATES	Did not attend the Alberta OER Advocacy group on September 29 th due to my class schedule. Delegated a debrief on the AB Textbook Broke Campaign to the ASEC staff.
	Attended the flag raising for National Day of Truth and Reconciliation on September 29 th . Was given the opportunity to speak at the event.

GOAL 3: Improve Councilor retention and increase awareness and interest in Executive positions.

TACTICS/GENERAL UPDATES	With the by-election nomination period closing, there is not much to be done at the moment. I will begin drafting the report assessment with Marian and Martin once Martin is back from his trip. I will be using my personal social media in the meantime to encourage students on my profile to vote in the byelection. I will also be participating in elections promotions where allowable.
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GOAL 4: Increase SARDP presence within provincial and federal political landscape.

TACTICS/GENERAL UPDATES	Went to Edmonton on September 20 th to record a podcast for ASEC regarding advocacy priorities for the year.
	The meaningful consultation survey I built was posted on the ASEC website on September 14 th . This will inform our work with the Alberta Post-Secondary Network around building a standard list of guiding principles to distribute to the Government of Alberta and all post secondaries.
	Attended an ASEC Lobby Team meeting on September 29 th . We are working on gathering research for the advocacy document.
	Met with the Alberta Get Out the Vote representative on September 27 th to discuss the campaign for this year.

VPX WORK: Updates regarding work from the VPX portfolio.

TACTICS/GENERAL UPDATES	Did not attend the Alumni Association Quarterly Meeting on September 22 nd due to personal health issues. I wrote up my notes on the questions being posed and sent them to the Alumni Coordinator to ensure that the student voice was still represented.
	Attended the Palate for the Alumni Association on September 28 th . We are still looking for volunteers if any of you wish to loop in friends.
	Met with the Alberta Get Out the Vote representative on September 27 th to discuss the campaign for this year.



EXECUTIVE REPORT

President's Office



OTHER UPDATES

RDP Website Update – September 16th

1. We met with VP External Richard Longtin and Shelley Newman from Communications to discuss the interim updates to the website. We are confident that the rework is a step forward. The updated home page should be live by the end of September.

Campus Sexual Violence Policy – September 27th

1. Attended a meeting regarding the campus sexual violence policy rework going on at Red Deer Polytechnic. The policy will be going to senior leadership next for review.

Alberta Students' Executive Council

1. Attended the Board of Directors meeting on September 27th.

Academic Council – September 28th

1. Attended the final meeting of Academic Council for the year. This will be my last meeting as Vice Chair, and I was lucky to get to Chair part of the meeting. There will be spots open on Academic Council, number is yet to be determined. I will update Council when we know for recruitment.

One to Ones

1. Met with Rebecca Benson on September 26th. We received updates about progress in the Student Connect centre. I also fielded the question of considering an 8:30 start time to accommodate students who are parents. The Academic Schedule committee will be starting back up soon and I will be bringing this idea forward. I am also going to see about getting a question regarding start times in the November survey in our newsletter.

NUMBER OF ABSENCES

Sick Days - 0

Wellness Days Used - 0



EXECUTIVE REPORT

Vice President Academic's Office

Alex Fuiten
 Sept 28th, 2022

INTRODUCTION

This felt like a period of small steps. Getting information and groundwork pieces in place to inform the larger body of work that is currently underway.

REPORT

GOAL 1: Advocate for OERs internally within the institution.	
TACTICS/GENERAL UPDATES	Met with Student Association VP Academics from around the province and discussed barriers to introducing OERs on our respective campuses. Certain issues around WIL were brought up that will need to be addressed at CEED on campus.

GOAL 2: Explore opportunities to expand Program and Course offerings at RDP.	
TACTICS/GENERAL UPDATES	While not a direct course offering, the institution is looking at expanding areas in which research that has been created by students can be shared with both the community as well as on campus.
	Setup meeting with Associate Dean at the Centre for Teaching and Learning about program creation and course development.

GOAL 3: Work with the EDII committee to set inclusivity measures around the SA.
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TACTICS/GENERAL UPDATES	Had a discussion with Richard Longtin about the possible cultural spaces that the SA has currently identified as being needed on campus. This is over and above the Indigenous space that is currently in the works.
	There will now be a self report type survey in the Library during the week of the International Day for Persons with Disabilities event. There is also a lunch and learn portion to this event will be taking place in the Library Lab on Dec. 1 st .

OTHER UPDATES

Research Common Meeting

1. More student focussed events will be taking place as the institute now has 4yr degrees and this becomes a priority that students get opportunities to prepare for grad school. Proposed sessions include how to use statistics for research and how to generate a research topic.

Registrar’s Monthly Meeting

1. The new micro-credentials were confirmed to be extended education only with no intentions of being brought into credit programming. These were also not being looked at as pathways that would ladder into programs either.
2. Got a confirmation on how many advisors should be present at the Student Connect Centre and this is 9. Currently they have 7 hired. The other 2 positions that are still vacant have been addressed by other individuals within the Registrar’s Office.

Gender-based Violence Policy Meeting

1. One of the biggest considerations that came out of this meeting was that of creating a more readable document that reduces jargon-based language to make it easier for students and those not familiar with the policy an easier time to read.
2. Discussion on how the Child Advocacy Centre being on campus may affect the potential processes in the procedure.

NUMBER OF ABSENCES

Sick Days - 0

Wellness Days Used - 0