



POPCORN MACHINE USAGE AGREEMENT

We, the undersigned, agree to abide by the terms and conditions below:

- We agree to the use of SARDP's Popcorn Machine.
- We understand that the Students' Association of Red Deer Polytechnic will require a \$100.00 deposit. Upon return of the popcorn machine, without damage, the deposit will be returned.
- We agree that we are responsible for paying all fees associated with our use as explained in the Popcorn Machine Procedure Manual.
- We agree that we are responsible for any damages to the Popcorn Machine while signed out to our group.
- We agree to the use of the Popcorn Machine as agreed upon with the Students' Association of Red Deer Polytechnic.
- We agree to return the Popcorn Machine, cleaned, by 3:30pm on the day of use. Failure to return the machine by the deadline will result in the loss of our deposit.

| AUTHORIZATION INFORMATION | | |
|---|---|-----------------------|
| REQUESTING GROUP NAME | | |
| | | |
| LAST NAME | FIRST NAME | RDP STUDENT ID NUMBER |
| | | |
| PHONE NUMBER | EMAIL ADDRESS | |
| | | |
| DATE OF USE <small>Note: we cannot accept requests that are submitted with less than one weeks' notice</small> | TIME OF PICK-UP | TIME OF RETURN |
| | | 3:30PM |
| NAME OF EVENT: | | |
| | | |
| LOCATION OF EVENT: | | |
| | | |
| PLEASE SELECT: | | |
| <input type="checkbox"/> | Box of 24 bags of popcorn (RDP: \$132/box, Student Groups: \$102/box) | |
| <input type="checkbox"/> | Individual bag of popcorn (RDP: \$5.50/bag, Student Groups: \$4.25/bag) | |
| <input type="checkbox"/> | Quantity of popcorn bags needed: | |

| SIGNATURE | DATE |
|-----------|------|
| | |

| FOR SA USE ONLY | |
|-----------------|------|
| APPROVED BY | |
| | |
| SIGNATURE | DATE |
| | |