

**Minutes of the Sixth  
SARDP 2024-2025 Council Meeting  
October 7<sup>th</sup>, 2024**

**Attendance:**

Bridget Anderson – Councillor

Monique Auring – Councillor

Nicholas Baker – Councillor

Skarlette Bittorf – Councillor

Brianne Campbell – Vice President Academic

Azriel Handa – Councillor

Samuel Johannson – Councillor

Emmanuel Mustapha – Councillor

Yiri Olueh-Matimi – Councillor

Esther Owolagba – Councillor

Jacq Patterson – President

Tyler Rastovski – Councillor

Makayla Rossiter – Councillor

Eli Wolters – Councillor

Elizabeth Sweiger – Executive Director

Anne-Marie Watson – Chairperson

Marian Young – Secretary

**Notes:**

- Councillor Rastovski left at 6:31 pm – returned at 6:36 pm
- President Patterson left at 6:43pm – returned at 6:48pm
- Councillor Bittorf left at 6:49 pm – returned at 6:57 pm
- President Patterson left at 7:04 pm – returned at 7:06 pm
- Councillor Owolagba left at 7:14 pm – returned at 7:20 pm
- President Patteson and Vice President Campbell left at 7:20 – returned 7:26 pm
- Council recessed from 7:34pm until 7:48pm
- President Patterson left at 7:48pm – returned at 7:50pm

**6.0 Call to Order**

Meeting was called to order at 6:03pm

**6.1 Land Acknowledgment**

**6.2 Draft Audit Presentation**

Jason Brunner from the Auditing firm Pivotal LLP presented the Draft of the 2023-2024 Audited Financial statements of the Association. Council was given an opportunity to ask questions.

Executive Director Sweiger was not present for the presentation or the subsequent vote.

24-25-56-C

Wolter, Johannson

MOTION: Motion to accept the 2023-2024 student Association Audited Financial Statements as presented.

CARRIED

**6.3 Approval of Agenda**

- Addition of New Business item 6.5.2 Academic Council Summer Honoraria.

24-25-57-C

Rastovski, Rossiter

MOTION: Motion to approve the agenda as amended.

CARRIED

**6.4 In-Camera Session**

24-25-58-C  
Auring, Anderson  
MOTION: Motion to go into In-Camera at 7:00pm.  
CARRIED

24-25-59-C  
Auring, Anderson  
MOTION: Motion to come out of In-Camera at 7:13pm.  
CARRIED

24-25-60-C  
Rastovski, Rossiter  
MOTION: Motion to accept the updated Executive Council Compensation Package as presented.  
CARRIED  
President Patterson and Vice President Campbell abstain.

**6.5 New Business**

6.5.1 Summer Financials

24-25-61-C  
Handa, Baker  
MOTION: Motion to expend \$769.50 for the 2023-2024 Academic Council Summer Honoraria.  
CARRIED

**6.6 Approval of Meeting Minutes**

6.6.1 Approval of 2024-2025 Council Meeting Minutes #5

24-25-62-C  
Olueh-Matimi, Owolagba  
MOTION: Motion to approve the fifth meeting minute of the 2024 – 2025 Association Council  
CARRIED

6.6.2 Approval of Executive meeting minutes #17 & 18

24-25-63-C  
Rastovski, Rossiter  
MOTION: Motion to approve the 17<sup>th</sup> and 18<sup>th</sup> meeting minutes of the 2024 – 2025 Association Executive Council  
CARRIED

**6.7 Executive Council, Council Committee and Other Reports**

Executive Council Reports

- President – J. Patterson
- Vice President Academic – B. Campbell
- Executive Director – E. Sweiger

Committee Reports

- EDII – B. Campbell

24-25-64-C

Auring, Bittorf

MOTION: Motion to accept the reports as presented

CARRIED

**6.8 Any Other Business**

Please **do not** focus on individual issues. This is a time to raise large, encompassing issues. If you have, or have heard of, an individual issue that should be addressed, please connect with an Executive, the Executive Director, or the Governance and Student Support Coordinator.

- RDP's Student Equity, Diversity, and Inclusion committee is looking for volunteers.  
The application is through a students MyRDP Account.

**6.9 Information**

If you would like to discuss any of these items, you must make a motion to move them to the Discussion Agenda.

6.9.1 October Schedule of Events

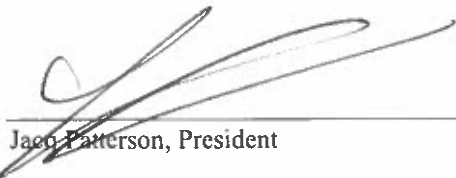
**6.10 Adjournment**

24-25-65-C

Mustapha, Anderson

MOTION: Motion to adjourn at 8:14pm

CARRIED



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Jacob Patterson, President



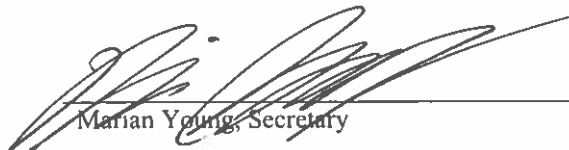
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Elizabeth Sweiger, Executive Director



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Anne Marie Watson, Chairperson



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Marian Young, Secretary



## **EXECUTIVE REPORT**

### **Vice President Academic's Office**

**September 11<sup>th</sup>-October 1st**

#### **Curriculum Committee (September 13<sup>th</sup>)**

*Other Executives in Attendance: President Shannon*

This was the final meeting of Curriculum Committee. A fair bit came through this meeting, though most of it was connected. All these proposals will be coming through Academic Council.

The first thing was a new course proposal through Career Education & Experience Development (CEED), which would be project-based work integrated learning (WIL).

Next was an adjustment to in-program requirements for the Bachelor of Administration program. Among the changes were updating course numbers, editorial adjustments, and laying out the Humanities & Social Science Minors with the corresponding requirements as these courses are accessible to business students.

The largest piece that came through this meeting was a program proposal for a Network Administration Diploma. Along with this, there was a Co-Op Specialization, and a list of new courses; most required for the program, and some as electives. There were changes to the prerequisites for a couple courses (CPRO 2601 – Cloud Computing, CPRO 2602 – Cyber Security, and CPRO 1011 – Communications in the Workplace), providing alternative options for students in the NETA program to take the courses. If approved, this program will be replacing the one in Continuing Education & Corporate Training.

#### **AB OE Advocacy (September 26<sup>th</sup>)**

This is a provincial wide group that is focused on the expansion of OERs across campuses. The meeting on the 26<sup>th</sup> is the first meeting that has occurred since we took office on May 1, so this was largely an introductory meeting for those who were present. Updates were presented from a few campuses, and we discussed some common challenges/barriers. These meetings occur monthly and serve as a helpful check in, and a way to brainstorm potential initiatives.

#### **Academic Council (September 27<sup>th</sup>)**

This meeting was the last full meeting of the 23-24 year. Two students who will be part of the 24-25 AC were welcomed as guests to this meeting: Azriel Handa and Skarlette Bittorf.

As mentioned above, what came through the Curriculum Committee meeting on August 13<sup>th</sup> was brought forward here. There was discussion about potentially pursuing accreditation options for the Network Administration Diploma. Overall, everything that came through Academic Council was approved for recommendation.

#### **Other Meetings & Events Attended**



## EXECUTIVE REPORT

Vice President Academic's Office

SARDP & FARDP Connect (<sup>Sept</sup> August 11<sup>th</sup>) – President's Report  
AC Exec (September 18<sup>th</sup>)  
TRC Flag Raising, Documentary, Soup & Bannock (September 23<sup>rd</sup>)  
Meeting with Shadow Minister Eggen (September 25<sup>th</sup>)  
AC Student Caucus (September 27<sup>th</sup>)  
ASEC Board Meeting & Committee Meeting (October 1<sup>st</sup>)

### Other Work & Updates

- Research Commons intends to put Fall meetings on pause.
- The Student Equity & Advocacy Working Group under the Student Wellbeing Collective will be shifting leads, and there is a meeting set for October.
- Have been making progress on the planning for the EDII Committee's three-day accessibility awareness event in November. Please see committee report for information.
- Have been continuing conversations and recruitment efforts with students for Council and Academic Council. At the time of writing this report, we currently have two vacancies for the 24-25 Academic Council Student Caucus, so please consider talking to peers about this!

### WORKPLAN UPDATE:

**Goal 1:** Permanent Indigenous Elder on campus

**Updates:** No updates currently.

**Goal 2:** Increase usage of Open Educational Resources (OER) for introductory-level courses

**Updates:** I have reached out to Sona Macnaughton, the lead for the OER Champions Group on campus, to see if we could set up a meeting to discuss; especially as there is another librarian who will be working on OER/ZTC. We have a meeting set for October 1<sup>st</sup>, and the Champions Group should be reconvening soon. There are a few ideas and strategies, and I'm hopeful that the OER Champions Group would be a great support in this.

**Goal 3:** Increase education and implementation of Sustainable Development Goals in decision-making process

**Updates:** I have been working on a draft of ideas on how the Sustainable Development Goals Review Committee (SDGRC) can conduct its work. Work on this will continue, and a proper draft will be brought to our Executive Council for a first look and feedback. We have also had someone express interest in joining this committee! Through conversations, and the committee being listed on the Association website, recruitment efforts will continue.



**EXECUTIVE REPORT**  
**Vice President Academic's Office**

Legend: Progress Neutral Failed



**EDII Committee**  
**Vice President Academic's Office**

September 19th, 2024 @ 2:31pm-3:02pm

**Attendance:** Brianne, Devyn, Azriel, Skarlette

**Absent:** Esther, Chloe

- Azriel volunteered to read the land acknowledgement – thank you Azriel!

**Accessibility Week**

- Bookings have been placed for a table for three days (Nov 12/13/14) in the Forum, and for The Loft in the evening of the 13<sup>th</sup>. We discussed a breakdown of time for the event that will be held in the Loft, which will be a moderated accessibility awareness panel comprised of staff, students, and faculty.
- We are currently working on obtaining faculty and staff participation and will be looking into the possibility of offering an honorarium. Inquiry for staff and faculty has been sent out
- For the table, we have a breakdown of focus for each day, and a sign-up sheet for time blocks has been sent out to the committee. We will have some SARDP swag, and the spinning wheel, as well as information for services on campus.
  - For the 12<sup>th</sup>, which will focus on celebrities/public figures with disabilities, we are looking at doing trivia. We can have famous faces on a board, and people have to match what cause they support.
- Attendance Expectations
  - The committee was reminded that they should respond to calendar invitations ASAP, and that members of Council should make meetings a priority as per mandate to attend meetings of at least one standing committee. As fall meetings are on Thursdays, the expectation moving forward is that non-emergent absences must be communicated by end of day Monday. A reminder of the meeting will be shared in the committee WhatsApp. If a member does not respond by the Monday prior to the meeting, they will be labelled as having given insufficient notice.
- Other
  - Sept 23-27 is TRC week on campus! Please remember to wear orange. There will be various events going on, and the Lift has orange shirts for sale (which were designed by an RDP Alum).