

**Minutes of the Fourteenth
SARDP 2024-2025 Council Meeting
February 10th, 2025**

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| Attendance: | Yiri Olueh-Matimi – Councillor |
| Bridget Anderson – Councillor | Esther Owolagba – Councillor |
| Nicholas Baker – Councillor | Jacq Patterson – President |
| Skarlette Bittorf – Councillor | Tyler Rastovski – Councillor |
| Brianne Campbell – Vice President Academic | Elizabeth Sweiger – Executive Director |
| Azriel Handa – Councillor | Anne Marie Watson – Chairperson |
| Samuel Johannson – Councillor | Eli Wolters – Councillor |
| Emmanuel Mustapha – Councillor | Marian Young – Secretary |

14.0 Call to Order

Call the meeting to order at 5:32pm.

14.1 Land Acknowledgment – Councillor Mustapha

14.2 Approval of Agenda

Amendment: Add item 14.6: New Business: December Financials

24-25-115-C

Rastovski, Johannson

MOTION: Motion to approve the agenda as amended.

CARRIED

14.3 2025/26 Tuition and Fee Setting Process Presentation

Jim Brinkhurst, RDP's Vice President of Finance and Administration, Lindsay Engel, Vice President Academic and Student Experience, and Karen Walkley, Director Resource Planning and Client Services gave a presentation on RDP's proposed plan for tuition and fee rates for the 2025 – 2026 fiscal year. Council was given an opportunity to ask questions.

14.4 In-Camera Session

24-25-116-C

Rastovski, Wolters

MOTION: Motion to go into In-Camera at 6:46pm

CARRIED

24-25-117-C

Rastovski, Johannson

MOTION: Motion to come out of In-Camera at 7:17pm

CARRIED

14.5 Old Business

14.5.1 Proposed Policy changes

Council Elections Policy

24-25-118-C

Mustapha, Bittorf

MOTION: Motion to approve the proposed changes to the Elections Policy.
CARRIED

Honoraria Policy

24-25-119-C

Handa, Olueh Matimi

MOTION: Motion to approve the proposed changes to the Honoraria Policy
CARRIED

Councillor Vacancies Policy

24-25-120-C

Rastovski, Wolters

MOTION: Motion to approve the proposed changes to the Councillor Vacancies Policy
CARRIED

BoG Student Member Policy

24-25-121-C

Owolagba, Anderson

MOTION: Motion to approve the proposed changes to the BoG Student Member Policy
CARRIED

14.6 New Business

14.6.1 December Financials

24-25-122-C

Wolters, Rastovsk

MOTION: Motion to accept the December Financials as presented
CARRIED

14.7 Executive Council, Council Committee and Other Reports

Executive Council Reports

- President – J. Patterson
- Vice President Academic – B. Campbell
- Executive Director – E. Sweiger

24-25-123-C

Johansson, Handa

MOTION: Motion to accept the Executive Reports as presented
CARRIED

14.8 Any Other Business

Please **do not** focus on individual issues. This is a time to raise large, encompassing issues. If you have, or have heard of, an individual issue that should be addressed, please connect with an Executive, the Executive Director, or the Governance and Student Support Coordinator.

14.9 Information

If you would like to discuss any of these items, you must make a motion to move them to the Discussion Agenda.

14.10 Adjournment
24-25-124-C
Wolters, Owolagba
MOTION: Motion to adjourn at 8:13pm
CARRIED



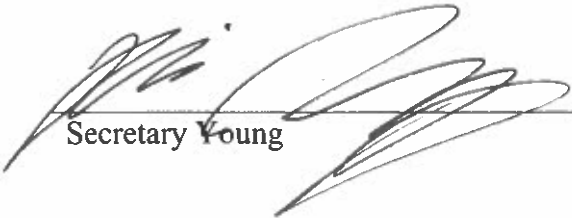
President Patterson

E. Sweiger

Executive Director Sweiger



Chairperson Watson



Secretary Young



EXECUTIVE REPORT

Presidents

January 28th- February 5th, 2025

Land Acknowledgement Focus Group January 28, 2025

The President attended a focus group dedicated to discussing the Student Association's Land Acknowledgement. Unfortunately, no other participants were present during this session. However, she was able to join another focus group scheduled for the same day, prior to her departure for a subsequent appointment. For further insights on the outcomes of the focus group, please reach out to Marian.

ED Review January 29, 2025

In the early afternoon, the Vice President Academic and the President convened to conduct an initial assessment of Executive Director Elizabeth Swiger. Following this discussion, all three individuals met in the Student Association Conference Room to thoroughly review her performance. In summary, the review concluded with the executives agreeing that, despite the challenges posed by her health and personal circumstances, Elizabeth has managed to fulfill her responsibilities effectively.

Address Poverty Panel for Social Work January 29, 2025

The president was invited to represent the Student Association at a panel discussion focused on poverty. This event was specifically tailored for social work students. Other organizations from Red Deer, including the United Way and Turning Point, were also in attendance and contributed to the panel. Throughout the discussion, we addressed the outlined questions, and the President shared valuable information about the resources available to assist students dealing with homelessness.

All Presidents Meeting January 30, 2025

This will be an Oral report.

Black History Month Flag Raising February 3, 2025

The President and the Vice President Academic participated in an indoor flag-raising ceremony to officially launch the celebrations for Black History Month. During this event, the President delivered a speech alongside the institution's Vice President Academic and the EDI Coordinator. We encourage all counselors and members of the Student Association to engage in the festivities and to consult the SA calendar for upcoming events and activities.



EXECUTIVE REPORT Vice President Academic's Office

January 22nd-February 4th

Academic Council (January 24th)

Attendance: All student members were in attendance

Recommended changes include:

- The University Arts Diploma having Specializations (Majors) which would appear on both parchment and transcript. These specializations have been existing already, and this proposal formalizes them so they can be noted.
- Adjustments to the Culinary Arts Diploma. There was the proposal to replace the Industry Work Placement with a Co-Op which would be more recognizable from industry; reduce billing credits. Overall, the program load would be adjusted to lower the billing credit amount from 63 to 57.
- Sending the Final Examinations Policy back for adjustments. The proposal that came through included eliminating supplemental exams and enforcing 3-hour final exams. A majority of Academic Council voted in favour of supplementals being included, and faculty having the option of creating a 2- or 3-hour exam. This will come back to Academic Council later with the changes and will then be voted on.

OER Project (January 31st)

Attendance: Chad Flinn (AVPA), Christine Chalaturnyk (AD - CEED), Brianne Nettelield (Development Consultant - CEED), Sona Macnaughton (Librarian), Andrea Johnston (Librarian)

It has been confirmed that the library will be the area hosting the student for this; with Andrea and/or Sona acting as the direct supervisor(s). There is hope that with a student tackling this project, that there may also be further information/data collected regarding ZTC notations, through the compiling of course outlines from this academic year. The follow up meeting that had been scheduled was cancelled, so there will be check in emails. I will continue to be looped in on the project.

OER Champions Group Meeting (February 4th)

Attendance: Sona Macnaughton, Andrea Johnston, Kasey Fulton, Eli Wolters, Michele Goulet (Faculty), Maria Anderson (Faculty), Krista Robson (Faculty), Travis Boblin (Student Info Systems Coordinator)

With the group's three-year strategy plan coming towards the end of its cycle, there is some focus on identifying concerns and actionable items to prioritize. Some items of discussion that came up included:

- The possibility of program assistants providing additional check-ins with schools after the original timeline for ZTC markers, to ensure that newer faculty can indicate if their

course meets the criteria. Along with this, there may be room to explore having an informational piece included in faculty onboarding.

- Education around required vs. recommended course texts. Instances where faculty indicate a text is required, inform students that it is not means that there is space to explore this distinction.
- There are instances where courses have been designed with ZTC/OER in mind, but they did not last in that state. Part of this may come down to different faculty taking on a particular course. There have also been times where faculty have assisted one another in this transition to ensure a course remains ZTC – perhaps there is room to navigate further assistance in these cases.

Other Meetings & Events Attended

- AC Student Caucus (January 23rd)
- Indigenous Student Centre Grand Opening (January 23rd)
- GRC Meeting (January 24th) – Please see President's Committee Report
- ASEC BOD Meeting (January 29th)
- SDG Ad-Hoc Committee (January 31st) - Please see Other Work & Updates
- Black History Month Flag Raising (February 3rd)

Other Work & Updates:

- EDII Committee: We cancelled our monthly meeting due to scheduling, and the Committee was given two tasks – Provide thoughts/feedback regarding the Mindful Monday event on Neurodiversity we will be planning and fill out a corresponding form to finalize the decision.
- SDG Ad-Hoc Committee: We welcomed Sam as a new member to the Committee and collectively agreed on some advocacy and operational recommendations based off feedback from within the SA office. These recommendations will be provided to Council at a later date.
- Reviewing agenda package and corresponding documents for the Program Review Committee which will be meeting next week – this is over 50 pages in documentation.

WORKPLAN UPDATE:

Goal 1: Increase usage of Open Educational Resources (OER) for introductory-level courses

Updates: No Updates Currently

Goal 2: Increase education and implementation of Sustainable Development Goals in decision-making process

Updates: Please see “SDG Ad-Hoc Committee” under “Other Work & Updates” for a small update.



EXECUTIVE REPORT

Vice President Academic's Office

Legend: Progress Neutral Halted